

MPA Train-the Trainers Workshop
November 1-2, 2008
Take Home Action Plan

To be most effective, training should have some continuing component. In addition, the sooner training is applied, it is more likely to become an established behavior. An action plan is a great way to accomplish both! Please fill in the actions that you will take to implement ideas you're bringing home from this workshop:

1. In my first day back at work, I will take 5 minutes to:

2. In my first week back, I will schedule time to:

AND

I will initiate: _____

3. By the end of November, I will accomplish the following steps toward implementing key take-aways from the workshop:

4. One year from now I know I will have been successful because the audience I interact with (i.e staff, volunteers, public) will be able to:
